

Template 1

COMMITTEE FOR STATE DEBT MANAGEMENT

		BRANCH					
	Jalan		Telp Fax	: :			
Number Type Enclose Subjec	: Confidential/Very ure :	R(date/month/year) confidential/Very Urgent equest for Permit for Enforcement of Imprisonment for Civil Deb					
	f Provincial District Attorn(address))					
, Impriso debt/re investio	With regards to the State hereby request a performent for Civil Debt ceiver of (the gation, is considered to be debt, as described below	rmit to enfo against <i>name of D</i> be capable t	orce a legal sa a ebtor)*), \	anction in the form of is the debtor of state who, based on carefu			
	Object of Imprisonment fo						
	. Full Name	······					
D C	. Sex . Full address						
d							
	. Place/Date of Birth			••			
	State Debt Management			•••			
a	<u> </u>						
b	. Debtor		:				
С	. Letter of transfer of m	anagement	: Number	.dated			
d	. Amount	_	: Rp				
е	. Balance of State Debt	t					
f.	Distress Warrant			.dated			
g	. Last Management Lev	vel	:				

:Rp.....

h. Estimated Value of Security



3.	Plan for Imprisonment for Civil Debt:	
	a. Approval Letter from Head of Central KPP	'N:
	Numberdated	
	b. Period of execution	: a maximum of 6 (six) months and extendable once for a maximum period of 6 (six) months.
This	letter has been made for your consideration.	
		Head,
		NIP
A co _l	py is delivered to:	
1. A	ttorney General of the Republic of Indonesia;	
a	ttn. Deputy Attorney General for Civil and State	e Administrative Affairs;
2. H	ead of Central PUPN;	
3. H	ead of Regional OfficeDJKN	·····;
4. H	ead of KPKNL.	



ate 2

	PROVINCIAL DIST	RICT ATTORN	JEY OF	FICE OF	Templ				
	Jalan	de)	Telp Fax	: :					
Num Type Subj	: Confidential/ Urgent	: Confidential/ Urgent : Permit for Imprisonment for Civil Debt							
	d of PUPNBranch (address)								
	With reference to your letter Notermit for Enforcement of Imprise of Imprise of Imprise of Imprise of Imprise of Imprise on the investigation, the permit to the Committee for State Imprisonment for Civil Debt again Name Place/Date of Birth/Age Occupation	onment for Civil D), I hereby advis Provincial District A te Debt Manageme	ebt Agair e the folk Attorney (nst (<i>the</i> owing: Office of	name of the				
2.	Address: A legal sanction in the form of hereinabove is taken for the Debtor), with the following Creditor Balance of the Debt	settlement of Sta			-				
3.4.	Date/Number of Distress Warra Imprisonment for Civil Debt s months, and it is extendable 1 (Any costs which are incurred in	shall be enforced one) time for a max	kimum pe	riod of 6 (six)	months.				
5.	fully borne by the Committee fo This permit is granted with du the Finance Minister, JAGUI Minister of Justice and A/JA//2009,/	e observance of th NG, Chief of Indo Human Rights	ne provisionesian I Number:	ons of Joint F National Poli /PMK.06/20	Regulation of ce, and the 009, KEP.				
Thar	k you for your attention.			Head of Prov District Gene					
1. A 2. H 3. A 4. A	by is delivered to: Attorney General of the Republic ttn. Deputy Attorney General for lead of Central PUPN; Assistant for Civil and State Admiassistance for Supervision; Head of Regional Office	Civil and State Adı	ministrativ	NIP					

6. Head of House of Detention/Prison;7. Archive.



Template 3

		PROVINCIAL DISTRICT ATTORNEY OFFICE OF						
		Jalan	Telp :Fax :					
Number Type Subject		: SR: : Confidential/ Urgent : Rejection to Permit for Imprisonme	(date/month/year)					
		UPNBranch (address)						
(the	luest for name eby ad lee the f	reference to your letter Number or Permit for Enforcement of Impriso of the Object of Imprisonment for Ci vise that the Provincial District Attorned Permit for Imprisonment for Civil Debt	onment for Civil Debt Against vil Debt), after an investigation, I bey Office of will not which you requested, considering:					
	T	hank you for your attention.						
			Head,					
A co 1. 2. 3. 4. 5. 6. 7.	Attor attn. I Head Assis Assis Head	elivered to: rney General of the Republic of Indonesia Deputy Attorney General for Civil and Sta d of Central PUPN; stant for Civil and State Administrative Aff stant for Supervision; d of Regional OfficeDJKN d of House of Detention/Prison; ive.	te Administrative Affairs;					



COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

Telp

Jalan.....

	(name of city and post code) Fax PO BOX	:
Number		(date/month/year)
Туре	: Confidential/ Urgent	N 1 1
Subject	: Rejection to Permit for Imprisonment for Civil I	Debt
Gedung S	Against Central PUPN Syafrudin Prawiranegara pangan Banteng Timur Nomor 2-4 10710	
for Civil De	ith regards to our plan to enforce a legal sanction in Debt against (the name of the Object of Impriso advise the following:	
1. By the to our Debt a 2. By the District legal settle Office in the Imprise a c l. Based sanction in of Impriso	he letter Number dated, the Central PUPI ur intention to enforce a legal sanction in the form t against (the name of the Object of Imprisonme he letter Number dated, I have requeste rict Attorney Office of to grant the permit I sanction in the form of Imprisonment for Civil Debt) he letter Number dated, the Head of I be of rejected the request for permit the enform of Imprisonment for Civil Debt against (in risonment for Civil Debt), based on the following the form of Imprisonment for Civil Debt against	of Imprisonment for Civil ment for Civil Debt) d to the Head of Provincial for the enforcement of a tagainst(the name of Provincial District Attorney rement of a legal sanction of the name of the Object of g considerations:
	Attorney General for Civil and State Administrative or a solution.	e Affairs, Attorney District
Thank	nk you for your attention.	Llood
		Head,
A convic	s delivered to:	NIP
	ney General of the Republic of Indonesia;	
attn. D	Deputy Attorney General for Civil and State Administ of Provincial District Attorney Office;	trative Affairs;
3. Head o	of Regional OfficeDJKN; I of KPKNL.	

BKPN Registration Number : XXXX.XX.XXXXX

Template 5



ATTORNEY GENERAL OFFICE OF THE REPUBLIC OF INDONESIA

		(name of city and post code)	Fax	:
Ту	ımber pe ıbject	: SR: : Confidential/ Urgent : Rejection to Permit for Imprisor		(<i>date/month/year</i>)
	ead of Pr	ovincial District Attorney Office		
1.	The refused Imprisor dated	reference to the letter of Head ter careful investigation of the issume asons why the Chief of Province to grant the permit to PUPN onment for Civil Debt against comment for Civil Debt), as comment for Civil Debt), as comment for Civil Debt), as comment for Civil Debt against comment for Civil Debt)	e, I hereby noticial District Attack of (the resontained in the lands, considering can grant the ment for Civil Civil Debt)	ify the following: torney Office of Branch to enforce the name of the Object of the letter Number ing:
				eral Attorney for Civil dministrative Affairs
1. 2. 3.	Attorney Head of Head of	lelivered to: y General of the Republic of Indon f Vice Attorney General (1 and 2 a f Central PUPN ; f PUPN ofBranch;		

5. Archive.

Template 6A



COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

	city	and post code) Fax :
ORDE	ER	OF IMPRISONMENT FOR CIVIL DEBT
	Nu	mber SPPB
THE COMMITTEE	FO	R STATE DEBT MANAGEMENT OF BRANCH
Having considered:	a.	that(the name of the Object of Imprisonment for Civil Debt) is the Debtor/Debt Guarantor of(the name of the Debtor)/Receiver of(the name of the Debtor) who is indebted *) to the State c.q (the name of the Creditor);
		that(the name of the Debtor)to the present has not fulfilled his obligation which is specified in the Distress Warrant Numberdated which has been served to him as contained in the Official Report on the Service of Distress Warrant Numberdated;
	C.	that(the name of the Debtor)has the means, but lacks good faith to settle his debt;
	d.	that for the purpose to settle the State Debt of(the name of the Debtor), it is necessary to enforce a legal sanction in the form of Imprisonment for Civil Debt against(the name of the Debtor);
	e.	That based on the considerations as referred to in from letter a to letter d, it is necessary to issue the Order of Imprisonment for Civil Debt;
Having observed:	1.	Law Number 49 Prp of 1960 on the Committee for State Debt Management (State Gazette Number 156 of 1960, Supplement to State Gazette Number 2104);
	2.	Regulation of the President Number 89 of 2006 on the Committee for State Debt Management;
	3.	Regulation of the Finance Minister Number 122/PMK.06/2007 on the Membership and Work Procedure of the Committee for State Debt Management;
	4.	Regulation of the Finance Minister Number
	5.	128/PMK.06/2007 on the Management of State Debts; Decree of the Finance Minister Numberdated on the appointment as (the Head/ a Member)of PUPN ofBranch.
Having reviewed :	1.	Letter of the Head of Central PUPN Number datedwith the subject(Approval for Enforcement of Imprisonment for Civil Debt);
	2.	Letter of the Chief of Provincial General Attorney Office of Numberdated with the subject

HAS ORDERED

Debt).....;



to enforce a legal sanct Civil Debt against: Name : Address : Occupation :	to assign a Bailiff of State Debts ion in the form of Imprisonment for
imprisonment for civil de	concerned in (the house of ebt) for a period of () e person concerned is placed in the or Civil Debt.
delivered to: 1. Head of Central PUP 2. Head of PUPN of 3. Head of Regional Off 4. Head of Provincial Di 5. Head of District/Sub- 6(the head/per Imprisonment for Civ 7 (the name of the	Branch ficeDJKN; strict Attorney Office of; district Police of; son in charge of the Place of fil Debt);
(F	ssued in On For Head Member of PUPN of Branch
N	 NIP

BKPN Register Number: XXXX.XX.XXXXX



Template 6B

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

Telp

ORDI	ER	OF IMPRISONMENT FOR CIVIL DEBT
	Nu	mber SPPB
THE COMMITTEE	FO	R STATE DEBT MANAGEMENT OF BRANCH
Having considered:	a.	that(the name of the Object of Imprisonment for Civil Debt) is the Debtor/Debt Guarantor of (the name of the Debtor)/Receiver of(the name of the Debtor) who is indebted *) to the State c.q (the name of the Creditor;
	b.	that(the name of the Debtor)to the present has not fulfilled his obligation which is specified in the Distress Warrant Numberdated which has been served to him as contained in the Official Report on the Service of Distress Warrant Numberdated;
	c.	that(the name of the Debtor)has the means, but lacks good faith to settle his debt;
	d.	that for the purpose to settle the State Debt of(the name of the Debtor), it is necessary to enforce a legal sanction in the form of Imprisonment for Civil Debt against(the name of the Debtor);
	e.	That based on the considerations as referred to in from letter a to letter d, it is necessary to issue the Order of Imprisonment for Civil Debt;
Having observed:	1.	Law Number 49 Prp of 1960 on the Committee for State Debt Management (State Gazette Number 156 of 1960, Supplement to State Gazette Number 2104);
	2.	Regulation of the President Number 89 of 2006 on the Committee for State Debt Management;
	3.	Regulation of the Finance Minister Number 122/PMK.06/2007 on the Membership and Work Procedure of the Committee for State Debt Management;
	4.	Regulation of the Finance Minister Number 128/PMK.06/2007 on the Management of State Debts;
	5.	Decree of the Finance Minister Numberdated on the appointment as (the Head/ a Member)of PUPN ofBranch.
Having reviewed :	1.	Letter of the Head of Central PUPN Number datedwith the subject(Approval for Enforcement of Imprisonment for Civil Debt);
	2.	Letter of the Chief of Provincial General Attorney Office of Numberdated with the subject



HAS ORDERED

to enforce a legal sand Civil Debt against: Name : Address :	to assign a Bailiff of State Debts ction in the form of Imprisonment for
by placing the persor imprisonment for civil c	concerned in (the house of debt) for a period of () ne person concerned is placed in the for Civil Debt.
delivered to: 1. Head of Central PU 2. Head of PUPN of 3. Head of Regional C 4. Head of Provincial I 5. Head of District/Sub 6	Branch Office; District Attorney Office of; O-district Police of;
	Issued in On For Head Member of PUPN of Branch
	NIP

BKPN Register Number: XXXX.XX.XXXXX



Template 7



			S AND AUC		ERVICI	E OFFICE
		ne of city and	d post code)		Fax	:
C	ORDER	OF IMPR	BERITA ACA ISONMENT	FOR CIV	IL DEB	
This	(date)	(month) (year)	at	in	, I:
Name	:					
NIP	:					
Rank/Level	:					
Position	: Bailif	f of State	Debts in KPK	NL		
	appoi	nted pursi	uant to			
pursuant to Lett and in the prese				KNL	Nur	mberdated
1. Name		:				
Date of Bi	rth / Age	:				
Occupation	n	:				
Address		:				
2. Etc.						
		HEREBY	OFFICIALLY	SERVE		
capacity as dated Order of Imprisor for Civil Debt)(the name Receiving Treas specified period name of the Obj I in my ca Imprisonment for the Service of C the recipient of the Order of	, with and I am nment for Comment	th the O in my ca Civil Debt of a period ebtor) to bunt of KF prisonment f Bailiff of S t Number orisonment f Imprison ent for Civ nust be an	rder of Imp pacity as a E order (the of 14 (fourte or the State or KNL of or Civil Debt) state Debts h dat for Civil Debt ment for Civil ded "to be de ided "to be de	orisonmer Bailiff of S name of en) days by depo fine the bot will be mas delive ed If Debt. In the Object	nt for State Do find Positing to repair the debt is enforced and the control of the position o	siding in in his Civil Debt Number ebts pursuant to the epect of Imprisonment ay in full the debt of the payment to the sonot paid within the ed against (the copy of the Order of the Official Report on the epect and address of the entitle erson whose name is (date/month/year)
Recipient of Co	py of Order	· of				Bailiff,
Imprisonment						·
First W	itness		WITNESSE	S		cond Witness



NIP.....

Template 8

DEPARTMENT OF FINANCE OF THE REPUBLIC OF INDONESIA **DIRECTORATE GENERAL OF STATE ASSETS**

	REGIONAL OFFICE OFSTATE ASSETS AND AUCTION SERVICE OFFICE							
	Jalan (name of city a	and post code)	Telp Fax	: :				
	ORDER OF IMP	Γ ON THE SER' PRISONMENT Foer:	OR CIVIL I	DEBT				
Position	: Bailiff of Sta	ter of Assignmen	 KNL		, l:			
dated	that the Orde has been by the Official Rep th is enclosed.	served and it wa	as received	l by				
matters:	urpose of furthe		·	·	J			
 2					••••			
This report has	s been made accu	ırately.						
			 Bail	(date/month/ liff,	′year)			



Template 9

	REGIONAL OFFICE OF STATE ASSETS AND AUCTIO	N SERVICE OFFICE	
	Jalan (name of city and post code)	Telp : Fax :	
Number Type Enclosure Subject	: SR: : Confidential/Very Urgent : : Report on the Service of the Order of	(date/month	•
2. Head	of Central PUPN of Branch PUPN of Provincial District Attorney Office of		
Number for Civil Del the Service (<i>the copy</i> Imprisonme	reference to the issuance of the Order of dated, I hereby report that the bt has been served to as contained of the Order of Imprisonment for Civil is enclosed) and the Report on the ent for Civil Debt Numberdated	e said Order of Imprisined in the Official Re Debt Numberdat De Service of the O	eport on eed
Thank you f	for your attention.		
		Head,	
		NIP	
2. Head of	elivered to: f Regional OfficeDJKN; f Law and Information Section; f State Debt Section.		



Template 10A

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

		Jalan (name of city and post code) PO BOX	Telp Fax	: :
Тур	nber e ject	:: : Suspension of Enforcement of Imagainst		.(date/month/year) Civil Debt
To: 1. 2.		of Central PUPN of Provincial District Attorney Office		
Nun		reference to the issuance of thedated, I hereby advise yo	•	
1.	Impriso of State Impriso Debtor	date), before a period of 14 (fourte comment for Civil Debt Numbero e Debts as contained in the Officia comment for Civil Debt Number) has paid his debt to the state the remaining debt).	datedhas b I Report on the dated,	peen served by the Bailiff e Service of the Order of (the name of the
2.	drawn	tion to making the repayment, up a promissory note stating his at um period of() months.	•	•
3.	for Civi fo fai Impriso	egards to the abovementioned, I sustill Debt against(the name of a period of months. In the els to repay the debt within the set onment for Civil Debt against(tebt)	f Object of Imposent that t period, I will	orisonment for Civil Debt) (the name of the Debtor) immediately enforce the
		Thank you for your attention.		
			For Head Member of PL	JPN of Branch,
			NIP	
A co 1. 2. 3. 4.	Attorney Attn. De Head of Head of Head of a. Hea b. Hea	be delivered to: General of the Republic of Indones puty Attorney General for Civil and PUPN ofBranch; Regional OfficeDJKN KPKNLattn.: ad of Law and Information Section; ad of State Debt Section; (the Object of Imprisonment for Civil	State Administ	rative Affairs;



Template 10B

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

		Jalan (name of city and post code) PO BOX	Telp Fax	: :				
Nun Typ	nber e	:		.(date/month/year)				
Sub		: Suspension of Enforcement of Imp	risonment for	Civil Debt				
To: 1. 2.		of Central PUPN of Provincial District Attorney Office						
Nun		reference to the issuance of the 0dated, I hereby advise you	•					
1.	Impriso of State Impriso Debtor	date), before a period of 14 (fourtee onment for Civil Debt Numberda e Debts as contained in the Official I onment for Civil Debt Number) has paid his debt to the state the remaining debt).	atedhas b Report on the dated,	been served by the Bailiff e Service of the Order of (the name of the				
2.	In addition to making the repayment, (the name of the Debtor) also has drawn up a promissory note stating his ability to pay the remaining debt within a maximum period of() months.							
3.	of Imprison of Imp	egards to the abovementioned, I have brisonment for Civil Debt agains onment for Civil Debt) for a per the name of the Debtor)fails to mediately enforce the Imprisonment for of Imprisonment for Civil Debt)	it(the riod of n repay the deb or Civil Debt a	e <i>name of Object of</i> nonths. In the event that ot within the set period, I				
		Thank you for your attention.						
				Head,				
				NIP				
A co 1. 2. 3.	Attorney Attn. De Head of Head of a. Hea b. Hea	be delivered to: General of the Republic of Indonesia puty Attorney General for Civil and Service Regional Office	tate Administ	rative Affairs;				



Template 11

	PROVINCIAL DISTRICT ATTO	PRNET OFFICE OF
	Jalan (name of city and post code) PO BOX	Telp : Fax :
Number Type Subject	: SR : Confidential/ Urgent : Request for Immediate Enforcem Against	(date/month/year) ent of Imprisonment for Civil Debt
	UPNBranch (address)	
Number . reasons temprisonm		nation of the issue, there appear e legal sanction in the form of st.
Т	his letter is made for your considerati	on.
		Head,
		 NIP
 Attorned attn. D Head of Head of 	delivered to:; ey General of the Republic of Indonesia eputy Attorney General for Civil and Sta of Provincial District Attorney Office; of Regional OfficeDJKN	ate Administrative Affairs;



Template 12

DEPARTMENT OF FINANCE OF THE REPUBLIC OF INDONESIA **DIRECTORATE GENERAL OF STATE ASSETS**

	REGIONAL OFFICE OF STATE ASSETS AND AUCTION SERVICE OFFICE							
	Jalan	Telp Fax	:					
Number Type Subject	: SR: : Confidential/ Urgent : Request for Assistance in the Enforcem Civil Debt Against		.(date/month/year) Imprisonment for					
JL	olice							
pursuant to and a per hereby red State Deb	h reference to the plan to enforce Imported the Order of Imprisonment for Civil Debrait from Head of Provisional District At quest your assistance to assign your officit from KPKNL in the enforcement in will be carried out on	t Numl torney cers to	berdated, I Office, I assist the Bailiff of					
Tha	ank you for your attention.							
			Head,					
			NIP					
 Head of Head of Head of Head of Head of 	delivered to: If PUPN ofBranch; If Regional OfficeDJKN; If Provincial District Attorney Office of If State Debt Section; If Law and Information Section.	;						



Template 13

DEPARTMENT OF FINANCE OF THE REPUBLIC OF INDONESIA DIRECTORATE GENERAL OF STATE ASSETS

		ICTION SERVICE OFFICE
	Jalan	Telp : Fax :
Number Type Subject	: SR : Confidential/ Urgent : Request for Assistance in the Imprisonment for Civil Debt A	·
To:	rison/House of Detention *)	gamst
	······································	
to the Ord permit from following n 1. I will e a. Na b. So c. Aq d. O 2. With n	er of Imprisonment for Civil Debt Im Chief of Provisional District At natters: Inforce Imprisonment for Civil Debtame ex ge thers continued in the continue of the continue o	······································
Thank	you for your attention.	
		Head,
1. Head of the second s	delivered to: of PUPN ofBranch; of Regional OfficeDJKN of Provincial District Attorney Office	
4. Head	of State Debt Section;	

BKPN Registration Number: XXXX.XX.XXXXX

Head of Law and Information Section.

4.



Template 14

	(name of city and post code)	Fax :
	PORT (<i>BERITA ACARA</i>) ON TI JECT OF IMPRISONMENT FO Number :	R CIVIL DEBT
This Name NIP Rank/Level Position	. (date) (month) (year). : : : : Bailiff of State Debts in KPKN appointed pursuant to	IL
	etter of Assignment of I	
Occupation Address 2. Name	/ Age :	
Address has carried out		
years old, residing Numberdat Prior to the p of Imprisonment fo	inpursuant to the Ordedpursuant to the Orded picking up, the person concerne or Civil Debt Numberdated	for Civil Debt) born in, der of Imprisonment for Civil Debt ed has been served with the Order d as contained in the Official sonment for Civil Debt Number

.....dated....., yet the person concerned by the end of the set period of time has

failed to perform his obligation in full.





This picking up is contained in the Official Report on the Picking Up of the Object of Imprisonment for Civil Debt which is signed by me, the Bailiff of Civil Debts, witnesses, and the Object of Imprisonment for Civil Debt.

The Object of Imprisonment for Civil Debt,		Bailiff,
First Witness	WITNESSES	Second Witness



Template 15

	ST/	ATE ASSETS	S AND AUCTIO	N SERVIC	E OFFICE
1		lan (name of city and	d post code)	Telp Fax	:
		(name or only and	a poor oodo,	ı ux	
OFF	TICIAL REPORT (A	IMPRISON	RA) ON THE PIC MENT FOR CIVI	_ DEBT	F THE OBJECT OF
	This (da	ate) (month	n) (year)	at in	I·
Name		no) (mona	<i>i)</i> (year)	. at III.	
NIP	:				
Rank/					
Position			Debts in KPKNL		
			uant to		
			lead of KPKNL.	Numb	perdated and in
tne pr 1.	esence of 2 (two) Name				
1.	Date of Birth / Ag				
	Occupation				
	Address				
2.	Name	:			
	Date of Birth / Ag	e :			
	Occupation	:			
	Address				
					ey Office of Number
		•			erdated, and
				er in the Pri	son/ House of Detention
	. , and*) ha			nriaanmant f	ior Civil Dobt
Name	of birth/age :				or Civil Debt)
Addre	•				
					for Civil Debt) in his
					orisonment for Civil Debt
	**) to place				
					prisonment for Civil Debt
	**) during th	e enforcemer	nt of a legal sand	ction in the	form of Imprisonment for
Civil E	Debt for a period o				
_					s contained in this Official
•		•	-		Debt which is signed by
					Prison Prison/House of
Deten	tion/Place of Impr	isonment for C	JIVII Debt	.^^).	
-	The person handir	ng over		The person	n receiving the handing over
	Bailiff of State [•	rison/House of Detention/Place
	Damin or Grato 1	,			nment for Civil Debt**)
NI	P			NIP	
	First Witness	S	WITNESSES		Second Witness
BKPN	√ Registration Νι	umber : XXX	X.XX.XXXXX		

^{*)} Letter of Request for Immediate Enforcement of Imprisonment of Civil Debt from the Provincial District Attorney Office, if any:

^{**)} select one



NIP.....

Template 16

DEPARTMENT OF FINANCE OF THE REPUBLIC OF INDONESIA **DIRECTORATE GENERAL OF STATE ASSETS** REGIONAL OFFICE OF

				of city an	d post cod	e)		elp ax	: :
		OR	DER O	F IMPR	ISONM	SERVI ENT FO	R CIV		≣BT
Posit herek Nam Date Addr	e c/Level cion by report t e of birth/agess	hat I : ge : :	: : : : Bailiff appoin have pi (the na	of State ted purs cked up me of t	e Debts suant to and ha	in KPKN ded ov ct of Imp	 NL ver: prisonr	nent	for Civil Debt)
to his c Civil Debt Impri Up o Orde Impri a pei	(the lapacity a Debt un sonment of Imposonment riod of	Persons the** Inder for Contribution for Contributi	on in Control Head The plate the control Imprisement for t	harge of Prison of Prison on the control of the con	of the Place on/House of the o	ace of Ir se of De me of the e Prison tained in il Debt w Number ne place ed since	mprisontention tention ne Object n/Hous n the Co which i of Impect the p	n/Planect of section of the control	nt for Civil Debt) in ce of Imprisonment for Civil of Imprisonment for Civil of Detention/Place of al Report on the Picking closed. Pursuant to the, the Object of nment for Civil Debt for concerned is handed to Civil Debt.
Othe 1. 2. 3.	r matters Etc.	which	n need	to be re	eported:				
This	report has	s bee	n made	e accura	ately.				
								(d Bailiff	late/month/year) f,
							_		

BKPN Registration Number: XXXX.XX.XXXXX



Template 17

	STATE ASSETS AND AUCTION Jalan		
Number Type Enclose Subject	: SR: : Confidential/ Urgent : : Report on the Picking Up and Handove Imprisonment for Civil Debt	(date/month/year) er of the Object of	· · · · · · ·
2. Chief	of Central PUPN of PUPN Branch of Provincial District Attorney Office of		
Number Imprisonme has been Imprisonme the Object the Handov Report on t Debt Numb	reference to the issuance of the Orderdated, I hereby report that the ont for Civil Debt pursuant to the Order followed with the picking up and the office of Imprisonment for Civil Debt Number. Her of the Object of Imprisonment for Civil che Picking Up and Handover of the Objectdated prepared by the Bailiff ocuments are enclosed).	e legal sanction in the for of Imprisonment for Civil e handover of the Objectial Report on the Picking , the Official Report I Debt Number and bject of Imprisonment for	rm of Debt ect of Up of ort on ad the Civil
Than	k you for your attention.		
		Head,	
Head of	elivered to: f Regional OfficeDJKN; f Law and Information Section; f State Debt Section.	 NIP	



Template 18A

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

,	city	and post code) Fax :
ORDER OF EX	(TE	ENSION OF IMPRISONMENT FOR CIVIL DEBT
N	Nun	nber SPPPB
THE COMMITTEE	FO	R STATE DEBT MANAGEMENT OF BRANCH
Having considered:	a.	that(the name of the Object of Imprisonment for Civil Debt) is the Debtor/Debt Guarantor of (the name of the Debtor)/Receiver of(the name of the Debtor) who is indebted *) to the State c.q (the name of the Creditor) who pursuant to the Order of Imprisonment for Civil Debt Numberdated against (the name of the Object of Imprisonment for Civil Debt) has been under the Imprisonment for Civil Debt;
		that(the name of the Debtor)to the present has not fulfilled his obligation to the State c.q (the name of the Creditor) as specified in the Distress Warrant Numberdated which has been served to him as contained in the Official Report on the Service of Distress Warrant Numberdated;
	C.	that for the purpose to settle the State Debt of(the name of the Debtor), it is necessary to enforce the extension of the period of a legal sanction in the form of Imprisonment for Civil Debt against(the name of the Debtor);
	d.	That based on the considerations as referred to in from letter a to letter c, it is necessary to issue the Order of Extension of Imprisonment for Civil Debt;
Having observed:	1.	Law Number 49 Prp of 1960 on the Committee for State Debt Management (State Gazette Number 156 of 1960, Supplement to State Gazette Number 2104);
	2.	Regulation of the President Number 89 of 2006 on the Committee for State Debt Management;
	3.	Regulation of the Finance Minister Number 122/PMK.06/2007 on the Membership and Work Procedure of the Committee for State Debt Management;
	4.	Regulation of the Finance Minister Number
	5.	128/PMK.06/2007 on the Management of State Debts; Decree of the Finance Minister Numberdated on the appointment as (the Head/ a Member)of PUPN ofBranch.
	6.	Order of Imprisonment for Civil Debt Numberdated against (the name of the Object of Imprisonment for Civil Debt)



HAS ORDERED

۱.	(the name of the Debtor) to repay his debts in full to the State c.q(the name of the Creditor) in
	the amount of Rp
	(rupiah) and/or US\$
	(US dollars) including the
	Administrative Cost for State Debt Management at 10%
	(ten percent) within a maximum period of 14 (fourteen)
	days since the Order of Imprisonment for Civil Debt is
	served.
,	the Head of KPKLN to assign a Bailiff of
۷.	State Debts to enforce a legal sanction in the form of
	Imprisonment for Civil Debt against (the name of
	the Object of Imprisonment for Civil Debt) for a
	maximum period of 6 (six) months in the event that
	(the name of Debtor) fails to pay his debts in full
	during the period as referred to in point 1.
	A copy of this Order of Imprisonment for Civil Debt is
	delivered to:
	Head of Central PUPN;
	2. Head of PUPN of Branch
	3. Head of Regional OfficeDJKN;
	4. Head of Provincial District Attorney Office of;
	5. Head of District/Sub-district Police of;
	6(the head/person in charge of the Place of
	Imprisonment for Civil Debt);
	7 (the name of the Creditor);
	8 (the name of the Object of Imprisonment for Civil
	Debt);
	Dest j,
	leaved in
	Issued in
	On
	For Head
	Member of PUPN of Branch
	NID.
	NIP

BKPN Register Number: XXXX.XX.XXXXX



Template 18B

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

	city a	nd post code) Fax :
ORDER OF EX	KTE	NSION OF IMPRISONMENT FOR CIVIL DEBT
N	Num	ber SPPPB
THE COMMITTEE	FOF	R STATE DEBT MANAGEMENT OF BRANCH
Having considered:	a.	that(the name of the Object of Imprisonment for Civil Debt) is the Debtor/Debt Guarantor of (the name of the Debtor)/Receiver of(the name of the Debtor) who is indebted *) to the State c.q (the name of the Creditor) who pursuant to the Order of Imprisonment for Civil Debt Numberdated against (the name of the Object of Imprisonment for Civil Debt) has been under the Imprisonment for Civil Debt;
	b.	that(the name of the Debtor)to the present has not fulfilled his obligation to the State c.q (the name of the Creditor) as specified in the Distress Warrant Numberdated which has been served to him as contained in the Official Report on the Service of Distress Warrant Numberdated;
	C.	that for the purpose to settle the State Debt of(the name of the Debtor), it is necessary to enforce the extension of the period of a legal sanction in the form of Imprisonment for Civil Debt against(the name of the Debtor);
	d.	That based on the considerations as referred to in from letter a to letter c, it is necessary to issue the Order of Extension of Imprisonment for Civil Debt;
Having observed:	1.	Law Number 49 Prp of 1960 on the Committee for State Debt Management (State Gazette Number 156 of 1960, Supplement to State Gazette Number 2104);
	2.	Regulation of the President Number 89 of 2006 on the Committee for State Debt Management;
	3.	Regulation of the Finance Minister Number 122/PMK.06/2007 on the Membership and Work Procedure of the Committee for State Debt Management;
	4.	Regulation of the Finance Minister Number

128/PMK.06/2007 on the Management of State Debts;5. Decree of the Finance Minister Numberdated...... on the appointment as (the Head/ a Member)......of

6. Order of Imprisonment for Civil Debt Numberdated against (the name of the Object of

PUPN ofBranch.

Imprisonment for Civil Debt)



HAS ORDERED

1.	(the name of the Debtor) to repay his debts in full to the State c.q(the name of the Creditor)
2.	in the amount of Rp
	copy of this Order of Imprisonment for Civil Debt is livered to:
	Head of Central PUPN;
	Head of Regional OfficeDJKN;
3.	Head of Provincial District Attorney Office of;
4.	, , , , , , , , , , , , , , , , , , , ,
5.	` '
6	Imprisonment for Civil Debt); (the name of the Creditor);
7.	(the name of the Object of Imprisonment for Civil
	Debt);
	Issued in
	On
	Head
	 NIP

BKPN Register Number: XXXX.XX.XXXXX



Template 19



		Telp Fax	: :
OF EXTENS	SION OF IMPRISONN	ÍENT FOR (
: : : : : : : : : : : : : : : : : : :	State Debts in KPKN d pursuant to	IL Head of wo) witness SERVE Civil Debt) delivered a er Civil Debt). Imprisonme	KPKNL
			(date/month/year)
ivil Debt, sonment	Imprisonment for C Head of Prison/Ho Detention/Place	ivil Debt, ouse of ee of	Bailiff,
ss			Second Witness
	CIAL REPODE EXTENS Nur (date) : Bailiff of appointe etter of d and in the Object of Civil Debt) city as Bailiff of assonment of the Object of Cithe Object of Othe Object of Othe Object	DF EXTENSION OF IMPRISONM Number	CIAL REPORT (BERITA ACARA) ON SERV DF EXTENSION OF IMPRISONMENT FOR (Number

BKPN Register Number: XXXX.XX.XXXXX



Template 20



		Jalan		CHONS	Telp	E OFFICE	
	/		and post code)		Fax	:	
	ORDER OI	EXTENSION	T ON THE SEN OF IMPRIS	ONMEN	T FOR	CIVIL DEBT	-
	Pursuant t	o the Letter of	f Assignment	Number	da	ated, I:	
Name NIP Rank Positi	e /Level	: : : Bailiff of St	ate Debts in I	 KPKNL .			
da	atedhas bee	the Order of againstn served to the Picking Up	f Extension of the name of the	of Imprison of the Ol	b <i>ject of</i> pursuar	Imprisonment to as conta	ent for Civil ained in the
1. 2.		ch need to be					
This r	eport has be	en made accı	urately.				
					•	late/month/y f of State De	,



Template 21

	STATE ASSETS AND AUCTION S			
	Jalan	Telp Fax		
Number Type Enclosure Subject	: SR: : Confidential/Very Urgent :: : Report on the Service of the Order of E		(<i>date/mor</i> ion of Impr	• ,
2. Head 3. Chief With refor Civil Deleter Imprison Extension contained in Imprisonmethe Report	of Central PUPN of Branch PUPN of Provincial District Attorney Office of reference to the issuance of the Order of ot Numberdated against ment for Civil Debt), I hereby report Imprisonment for Civil Debt has been the Official Report on the Service of on the Service of Extension of the Orde erdated (the copy is enclosed).	Extens (the ort the een s the Ort (the co	e name of the said served to rder of Extopy is enclosed.	the Object Order of as tension of osed) and
Thank you f	or your attention.			
		Hea	d,	
		NIP.		
2. Head	elivered to: of Regional OfficeDJKN; of Law and Information Section; of State Debt Section.			



Template 22

LETTER HEAD ☐ PRISON / HOUSE OF DETENTION OF.......

Number Type Subject	: : Notification that the Period of Imprisonm	(date/month/year) ent for Civil Debt will End Soon
Jln	PKNL	
Debt Num for Civil Debt s Imprisonm for Civil D Civil Debt. enforceme	with reference to the enforcement of the Coberdated against (the name ebt), I hereby advise that the period of enagainst (the name of the Object of hall end in 14 (fourteen) days. In the nent for Civil Debt against (the name bebt) will be extended, the decision to should be received by me prior to ent of the Order of Imprisonment for Civil (the name of the Object of Imprisonment)	of the Object of Imprisonment forcement of Imprisonment for Imprisonment for Imprisonment of event the enforcement of of the Object of Imprisonment of extend the Imprisonment for the end of the period of the il Debt Numberdated
Thank yo	u for your attention.	
		Head/Person-In-Choice of Prison/House of Attention/ Place of Imprisonment for Civil Debt*)
	delivered to: d of Provincial District Attorney Office of	 NIP
2. Hea	d of PUPN of Branch; d of Regional OfficeDJKN	
*) select or	ne	



Template 23

	COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH_
	Jalan Telp :
	PERMIT TO EXIT
	Number
Head of Imprisor	3 :
Period	: days/hours *) from to
pursuan	he Permit to Exit the Place of Imprisonment for Civil Debt is granted at to the following:
	(the name of the Object of Imprisonment for Civil Debt) will carry tan activity for which the permit to exit is requested;
2. All De the	costs incurred while (the name of the Object of Imprisonment for Civil ebt) carries out the activity pursuant to this permit will be fully borne by person concerned and not be charged to the State Revenue and penditure Budget;
not	e period of the Permit to Exit the Place of Imprisonment for Civil Debt will t deduct the period of Imprisonment for Civil Debt which is previously termined.
4. Vic	plation of this Permit to Exit the Place of Imprisonment for Civil Debt shall be

A copy is delivered to:

Head of Prison/House of Detention/Place of Imprisonment for Civil Debt ...;

subject to a legal sanction pursuant to the prevailing laws and regulations.

Head,

NIP.....

.....,

- 2. Head of Provincial District Attorney Office of;
- 3. Head of KPKNL....;

BKPN Registration Number: XXXX.XX.XXXXX

*) select one

4.



Template 23

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

	Jalan (name of city PO BOX	and post code)	Telp Fax	: :
		PERMIT TO E		
Impr the p Nam	d of DJKN Number . isonment for Civil Depermit to exit the place ine : upation : ress : oose :	dated cebt in the frame of S	oncerning the State Debt Mar or Civil Debt in	
purs 5. 6. 7.	uant to the following: (the name of out an activity for wh All costs incurred wh Debt) carries of the person concer Expenditure Budget The period of the P not deduct the per determined.	the Object of Imprisoich the permit to explice the activity pursuant the activity pursuand and not be experient to Exit the Place mit to Exit the Place	sonment for C it is requested; e of the Object uant to this per charged to the ace of Imprison nt for Civil D of Imprisonment	of Imprisonment for Civil rmit will be fully borne by the State Revenue and someon for Civil Debt will the bet which is previously the ent for Civil Debt shall be
			For Head Member of P	UPN of Branch,
			 NIP	
A co 4.	py is delivered to: Head of Prison/Hou	se of Detention/Pla	ce of Imprison	ment for Civil Debt
5. 6. 7.	; Head of Provincial I Head of PUPN of Head of KPKNL	Branch;	ce of;	
BKP	N Registration Numb	er: XXXX.XX.XXX	X	



LETTER HEAD PRISON / HOUSE OF DETENTION OF......

Number	·	(da	ate/month/year)
Type Subject	: Notification of the Costs Incurred for	the Imprisonm	ent for Civil Debt
Jln	PKNL		
Number Imprisonn enforceme Imprisonn	ference to the Order of Imdated, I hereby inform that nent for Civil Debt will only last for an ent of Imprisonment for Civil Debt is nent for Civil Debt against (the nate of the following month must be pair	other 7 (seven to be extendame of the Obje	est of the Object of n) days, and if the ded, the costs for
Thank yo	ou for your attention.		
		Prison/Hou Place of In	son-In-Choice of use of Attention/mprisonment for*)
 Head Head 	delivered to: of Provincial District Attorney Office of of PUPN of Branch; of Regional OfficeDJKN		



Template 26A

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

		BRANCH_
	city a	Telp :
ORDER OF RELEASE	OF T	HE OBJECT OF IMPRISONMENT FOR CIVIL DEBT
N	lumb	er SPPOPB
THE COMMITTEE	FOR	STATE DEBT MANAGEMENT OF BRANCH
Having considered:	a.	that(the name of the Object of Imprisonment for Civil Debt) is the Debtor/Debt Guarantor of (the name of the Debtor)/Receiver of(the name of the Debtor) who is indebted *) to the State c.q (the name of the Creditor) who pursuant to the Decision of PUPN ofBranch Number on the Order of Imprisonment for Civil Debt against (the name of the Object of Imprisonment for Civil Debt) has been under the Imprisonment for Civil Debt;
	b.	that due to(the reason(s) of the issuance of the Release of Imprisonment for Civil Debt) as referred to in letter a needs to be released from the legal sanction in the form of Imprisonment for Civil Debt;
	C.	that based on the considerations as referred to in from letter a to letter b, it is necessary to issue the Order of Release of Imprisonment for Civil Debt;
Having observed:	1.	Law Number 49 Prp of 1960 on the Committee for State Debt Management (State Gazette Number 156 of 1960, Supplement to State Gazette Number 2104);
	2.	Regulation of the President Number 89 of 2006 on the
	3.	Committee for State Debt Management; Regulation of the Finance Minister Number 122/PMK.06/2007 on the Membership and Work Procedure of the Committee for State Debt Management;
	4.	<u> </u>
	5.	Decree of the Finance Minister Numberdated on the appointment as (the Head/ a Member)of PUPN ofBranch;
	6.	
	7.	
	rele Civi Deb	ad of KPKNL to assign the Bailiff of Civil Debt to ase (the name of the Object of Imprisonment for il Debt)from (Place of Imprisonment for Civil ot/Prison/House of Detention) (the name of city) (address of Place of Imprisonment for Civil Debt)



Α	A copy of this Order of Re	elease	of	the	Object	of
lm	mprisonment for Civil Debt is d	elivere	d to):		
1.	. Head of Central PUPN;					
2.	Head of Regional Office	DJ	ΚN		,	
3.	 Head of Provincial District At 	torney	Off	ice o	f	•
4.	. Head of District/Sub-district	Police	of .		,	
5.	the head/person in	_	ge d	of th	e Place	of
_	Imprisonment for Civil Debt)	•				
	5 (the name of the Credi	, .				
7.	 (the name of the Object 	t of Im	pris	onm	ent for C	ivil
	Debt);					
	Issued in .					
	On					
	OII					
	Head,					
	NIP					

BKPN Registration Number: XXXX.XX.XXXXX



Template 26B

COMMITTEE FOR STATE DEBT MANAGEMENT BRANCH

		DIN	ANCH			
	of city a	nd post code)	Telp Fax	: :		
ORDER OF RELEASE	OF T	HE OBJECT OF IMP	RISONMENT	FOR CIVIL DEBT		
	Num	ber SPPB				
THE COMMITTER	FOR	STATE DEBT MANA	AGEMENT O	F BRANCH		
Having considered:	a. b.	Release of Imprisonment for Civil Debt) as referred in letter a needs to be released from the legal sanctions.				
	C.		onsiderations t is necessary	as referred to in from to issue the Order of		
Having observed:	1.	Law Number 49 P	rp of 1960 oment (State G	on the Committee for Gazette Number 156 of		
	2.	Regulation of the P Committee for State		ber 89 of 2006 on the		
	3.	Regulation of th 122/PMK.06/2007 Procedure of the Management;	e Finance on the Me	Minister Number mbership and Work		
	4.	Regulation of th		Minister Number ement of State Debts;		
	5.		t as (<i>the He</i>	lumberdated ad/ a Member)of		
	6.	Order of Imprisonme	ent for Civil Do (<i>the nan</i>	ebt Numberdated ne of the Object of		
	7.	Order of Extension	n of Imprison agai onment for Ci	nment for Civil Debt nst (the name of vil Debt);		
	rele Civi Deb	d of KPKNL t ase (<i>the name</i> '// <i>Debt</i>)from	o assign the of the Objection (Place of Internation)	Bailiff of Civil Debt to et of Imprisonment for Civil (the name of city) r Civil Debt)		



A copy of this Order of Release of the Object of
Imprisonment for Civil Debt is delivered to:
 Head of Central PUPN;
2. Head of PUPN of Branch
3. Head of Regional OfficeDJKN;
4. Head of Provincial District Attorney Office of;
5. Head of District/Sub-district Police of;
6(the head/person in charge of the Place of
Imprisonment for Civil Debt);
7 (the name of the Creditor);
8 (the name of the Object of Imprisonment for Civil
Debt);
,
Faulland
For Head
Member of PUPN of Branch,
NIP
1301

BKPN Registration Number: XXXX.XX.XXXXX



Template 27



	STATE ASSETS AND AUCTION SERVICE OFFICE					
	e of city and post code)	Telp Fax	: :			
OFFICIAL REPO THE OBJECT N This (date) Name : NIP : Rank/Level : Position : Bailiff appoint pursuant to Letter of Numberdated and 1. Name Date of Birth / Age Occupation Address 2. Etc. has carried out THE RELEASE OF TH enforced to (the name of in in his capacity a	RT (BERITA ACARA) ON TOF IMPRISONMENT FOR umber	R CIVIL at ead of witness WENT F ent for C he Orde	in			
Object of Imprisonment for name of the Object of Impri I in my capacity as Bar Release of the Object of Imagainst(the name of the Official Report on the Servito(the name of the Object of Prison/House of Definition of the Object of Image: Imprison/House of Definition of the Object of Image: Imprison/House of Image: Imprison/House of Image:	isonment for Civil Debt) ailiff of State Debts has delipprisonment for Civil Debt Name of the Object of Imprisonment for of Extension of the of Imprisonment for Civil Debt of Civil D	ivered a lumber . for Civ f Impriso vil Debt)	copy of the Order ofdated			
			(date/month/year)			
Recipient of Copy of Order of Release of the Object of Imprisonment for Civil Debt,	Recipient of Copy of Order Release of the Object of Imprisonment for Civil De Head of Prison/House of Detention/Place of Imprisonment for Civil De	of ebt, of	Bailiff,			
	WITNESSES					
First Witness			Second Witness			

BKPN Register Number: XXXX.XX.XXXXX



Template 28



	/		SSETS AND			CE OFFICE	
and the same of th			f city and post c	ode)	Telp Fax	:	
	R	OF IMP	N THE RELI RISONMEN umber:	T FOR CIV	IL DEBT		
ha the Ord dated The rel	Level report that as been related the Ruman agair ease has be	:	f State Debt d pursuant to the name of the Place the Object of the name o	s in KPKNI o the Object of Imprison f the Object	t of Impringer	isonment for (ison the	ursuant to mber
1 2 3. E	: Etc.		be reported				
This re	port has be	en made a	accurately.				
					•	date/month/ye ff of State Deb	•



Template 29

	STATE ASSETS AND AUCTION SERVICE OFFICE						
	Jalan (name of city and post code)	Telp Fax	:				
Number Type Enclosure Subject	: SR : Confidential/Very Urgent : : Report on the Release of the Object by the name of(the name for Civil Debt)	ect of Impri		vil			
2. Head c	of Central PUPN of Branch PUPN of Provincial District Attorney Office of						
of Imprisonr the Object of Order of the enforced by Civil Debt). of Imprison and the Re	reference to the issuance of the Ordernent for Civil Debt Numberdated of Imprisonment for Civil Debt), I be Release of the Object of Imprisor of the release of (the name of the contained in the Official Report on the Release of the Object of Imprisor of the Civil Debt Numberdated of the Object of Imprisor of the Release of the Object of Imprisor of Imprisor of the Release of the Object of Imprisor	agair hereby re ment for the Object on the Red (the	nst (the na port that the sa Civil Debt has for Imprisonme Release of the G ae copy is end	ame of aid the been ent for Object closed)			
Thank you f	or your attention.						
		Hea	d,				
Head of	elivered to: f Regional OfficeDJKN f Law and Information Section; f State Debt Section.	• ,					